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JNO. MCGREGOR GIBB, JR.
PEKING UNIVERSITY,
PEKING, CHINA.

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File

December 30, 1918.

E. M. McBrier Esq.,
Treasurer,
Dr. Geo. Heber Jones,
Secretary,
Board of Trustees of
Peking University.

Dear Sirs:-

I have before me your letter to Mr. O. J. Krause, treasurer of Peking University Board of Managers. Your letter was dated October 24th but did not reach me here in Peking till nearly Christmas. I have been working on an answer since its arrival and will try to clear up the questions involved in it. I beg to state however that I am not and have not been a member of the Board of Managers here so do not feel that I can answer all the questions involved as clearly as I would have been able had I heard the discussions that must have taken place on the financial aspect of the University in the Board of Managers. I hope that Mr. Krause has had an interview with you in New York and cleared up most of these questions before my letter arrives.

I am enclosing a balance sheet for the last half of the year which will I hope show how the institution as it is at present running costs. This balance sheet has been audited and found correct. You will also note that this balance sheet is dated December 21st, while the second sheet, that of budget and estimates is dated December 28th. Between these two dates I arranged for an overdraft at the bank for Fifteen Thousand Dollars Local Currency and paid some additional bills so that the figures in the two sheets do not agree in every detail. This I am enclosing some notes on these estimates which will clear up most of the questions in your letter.

Mr. Gleysteen is also writing to the Board of Trustees in regard to the financial questions of the institution and I hope that these two letters will make it possible for us to receive some help out here immediately.

One question that needs answering is that referring to the salaries of the Missionaries who are giving part or whole time to the University, in excess of the two teachers promised in the articles of Federation of the Four Missions. At the present time the missions are contributing the time of these men, and I do not think the question of the University paying part or all of their salary has been raised. This term there are or have been seven men from the ~~W. M.~~ Methodist Mission, four from the American Board Mission, Three from the Presbyterian Mission and two from the London Mission giving part or whole time. This list does not include Dr. Downey who is a volunteer only receiving some travel expenses, nor Dr. Wolferz and Mr. Breece neither of whom are at work as yet, but who are on the Universities Budget. I should note here if it seems advisable to move the site to some place outside of the city, and the question was raised at the last Board of Managers Meeting again, the number of volunteer teachers would be decreased if not entirely cut off. Dr. Candlin of the English Methodist Mission also gives about ten hours a week lectures in the University and should be

included in the above list of volunteer workers. Some three or four ladies are also helping with English Classes. Of course I think the number of teachers the missions are willing to supply will necessarily decrease from year to year till it equals the two required teachers.

As to the Income of the University I think the "Notes" cover all that needs to be said except that in crediting back the rents pro rata to the funds invested in grounds seems only fair untill all the missions have contributed something like equal amounts. As it stands now the Methodist Mission has contributed Gold \$ 26 504, the American Board Mission \$ 37000 and the Presbyterian Mission \$ 35000. I have no information which mission contributed the \$ 14000 sent out and invested in Property # 116. I estimate the income from rents for the year ending June thirtieth at a little over ten thousand dollars.

The question as to the \$ 1000 participation of the missions is fully covered in the "Notes". No mission has paid in the One Thousand but the Methodist Mission, Presbyterian Mission and American Board Mission have each contributed their share of the running expenses from the beginning of operations in 1916 to June 30th 1918 nearly local currency \$ 2600. You will note a debit item against the London Mission in the balance sheet for \$ 2137.17, this covers its share of expenses for 1917 & 18, and has not been paid up to this date. If all the missions will consent to pay their One Thousand participation for 1916, '17 & '18 at two for one it will help the budget very much. I have heard it stated that some one or more of the missions have paid their participation into the treasurer of the Board of Trustees, tho I have no confirmation of this statement. The \$ 2600 share of the expenses mentioned above had been debited against each missions share of the rent income from time to time.

The question of exchange is impossible of solution. The best information that I can get is that there will be no great change in the relation of gold to silver till the United States withdraws the fixed price for silver. Even then the rate will change but slowly. So that most concerns and institutions do not think it worth while to wait for the exchange to become more favourable.

The Overdraft at the bank is granted upon request of the Board of managers over the signature of Dr. H. H. Lowry, Mr. Gleysteen and myself and for a period of four months only. I hope that the Board of Trustees will cable the money asked for for the building operations by action of the Board of Managers taken while Dr. Smith was here. The total expenses involved at that time and for the buildings both of the Arts department and the Theological Department total over nineteen thousand dollars. We will also need monthly remittances to cover salaries of Dr. Wolferz, Mr. Breece and Mr. Gleysteens secretary, as these can not be covered by funds procurable on the field.

Very sincerely yours

John Mc Guga Gibb
Acting Treasurer

PEKING UNIVERSITY,
Balance Sheet, December 21st, 1918.

	Debits	credits.
		4138.75
American Board Mission		
Arts Building Account	\$ 11928.58	
Arts Kitchen Utensils	85.00	
Athletic Association	150.40	
Athletic Field	30.00	
Board Account Arts		667.00
" " Theological		171.50
Book Account	55.65	
Cash	326.59	
Coal Advance	634.21	
Draft Account		14000.00
Exchange	25.60	
C. A. Felt Account	28.00	
Heat Account	100.50	
Hong Kong & Shanghai Bank		11301.06
Huang T'ien Lai	43.00	
Incidental Fees		137.00
Janitors Supplies	18.03	
Library	273.11	
Lighting	103.72	
Liu Chien		33.85
London Missionary Society	2137.17	
Medical Fees		83.00
Methodist Episcopal Mission	1222.75	
Outcoming L. E. Wolferz	64.83	
Personal Teachers "	89.80	
Postage & Stationery	218.07	
American Presbyterian Mission		1268.03
Printing	217.80	27.50
Property # 116	14000.00	
Refunds	89.67	
Rents income		4758.95
rents teachers houses	40.00	
Repairs to rented property	476.85	
Room rent		525.00
Salaries Chinese Staff	2985.00	
" Foreign "	694.42	
Schmidt Estate	250	
Student Fees due	120.00	
Sundries	201.98	201.98
Taxes	36.00	
Theo. Dept. Account current	39.58	
Theo. " Book "	514.76	
" " Building & Furnit.	1035.41	
Travel	12.30	
Treasurer's Account O.J.K.	48.42	48.40
Tuition	1227.02	1397.
Wages	326.90	
Water	42.36	
J. H. Yueh Manager	110.	
Self Help Department	7.13	
	\$ 38509.57	<u>38509.57</u>

Audited & found correct, December 24th, 1918

Charles H. Corbett

Peking University, Budget up to June 30th, 1919.
Prepared December 28, 1918.

INCOMES.	Est.	Recd to date	Still exptd.	Total
Appro. & Bds.	8000	2000	4000	6000
Fees	2250	1380	638	2015
Room Rent	1250	525	525	1050
Incidentals	300	137	137	274
Adtnl. rents	6000		4500	4500
	<u>19800</u>	<u>4042</u>	<u>9797</u>	<u>13839</u>

EXPENDITURES.

Actual Expenditures to date with estimates to June 30, 1919.
Class I. Expenditures incident to running the institution, exclusive of those for foreign salaries and expenses.

	Est.	Paid to date	Estimate to 30/6/19.	Total
Chinese salaries	6900	2985	3990	6975
Janitor sup.	200	18	36	54
Light	800	105	450	555
Heat	1200	650	650	1300
Travel	80	136	100	236
Servants	936	327	363	690
Repairs	400	---	100	100
Postage & Sta.	400	225	250	475
Laboratories	1050	---	1050	1050
Athletics	500	200	300	500
Sundries	1000	202	798	1000
Library	1500	273	1227	1500
Chinese Teachers rent		40	60	100
Water	600	42	84	126
Exchange	---	23	---	23
Interest	---	---	400	400
Refunds	---	90	90	180
Taxes	---	36	36	72
Theo. Dpt. Bks.	--	315	---	315
" " Current	--	---	37	37
Printing	---	218	500	718
Books	---	56	56	112
	<u>15566</u>	<u>5978</u>	<u>10840</u>	<u>16518</u>

Class II Expenditures for foreign staff. Entirely unestimated for except in rent item, of which an item of \$ 2134 remains after Chinese rents are paid.

Salary Dr. Wolferz	694	1200	1894
Salary Mr. Breece		1412	1412
Expenses Dr. Downey		1068	1068
Mr. Gleysteen Secretary	675	1350	2025
Outcomings	65	1500	1565
House rent	---	825	825
Personal Teachers	90	126	216
Equipment allowance		750	750
Medical Allowances		240	240
	<u>1524</u>	<u>8471</u>	<u>9979</u>

Class III. Expenditures incurred in getting started on the new plot.
Arts Building and Furniture

		22862	
	11961	4810	
Arts Kitchen Utensils	85		
Theological Building & Furniture	2399		
	<u>14445</u>	<u>4810</u>	<u>19255</u>

Notes on the Estimates.

The University has at present an overdraft at the Hongkong & Shanghai Banking Corporation amounting to Thirteen Thousand five hundred and forty seven dollars. It is liable for furnace and plumbing bills to the amount of forty eight hundred and ten dollars, these being charges against the new buildings. The sum needed for the Foreign Staff till June 30th is Eighty four hundred and seventy one dollars and for the Chinese Staff and running of the school ten thousand five hundred and forty dollars. This does not make any provision for a Presidents Salary, nor other expenses connected with his office. This brings the liability side of the budget up to Thirty seven Thousand three hundred and sixty seven dollars. The income still expected comes to Ninety seven hundred and ninety seven dollars. The school will have to receive support from home then up to the amount of Twenty Five Thousand five hundred and seventy dollars to close the school year free from debt.

In the Incomes all items like Board which are collected and disbursed without profit and loss by the University are not included.

The Board of Managers thought that the appropriations from each of the Four Uniting Missions would be at its disposal for use in its local budget. As the Missions are all guaranteeing part or all of their appropriations to the field at a rate of two dollars local currency for one Gold Dollar it was hoped that they would put the University appropriation on the same basis. One mission has already paid in two thousand dollars local currency. One Mission refuses to make any payments until differences of opinion as to name and other questions are settled to its satisfaction and the other two missions are still to be heard from. Tho the University has been functioning more or less since 1916 no mission has paid in it one thousand dollars co-operation for any of these years except the two thousand dollars mentioned above, tho the running of separate schools at Tunghsien and in Peking have been largely financed apart from the Federated Universities Budget.

Heretofor the incomes from the rents have been credited back to the participating missions in proportion to the amounts contributed by each for the purchase of property. The expenses of the university were then charged share and share alike to the four missions. This charge has not been very large as it only covered surveys of land, secretarial charges, interest, Dr. Wolferz's salary, postage and stationery and commencement expenses. It was planned to ask, this year, that each mission give fifteen hundred dollars from these rent incomes to the institution for running expenses.

It will be noted that the incomes as now expected fall nearly ~~four~~ thousand dollars short of those anticipated when the budget was adopted. ~~Ninety~~ five hundred dollars of this was due to the non participation of one mission as far as financial help is concerned this year.

In the Expenditures incident to the local running of the Institution for those items covered by the budget there has been a saving of over eight hundred dollars while on all items there has been a loss of over a thousand dollars four hundred of which is an interest item estimated to cover over draft interest at the bank.

In the expenditures for Foreign Staff the Assistant Treasurer has received no accounts for the outcomings of Mrs. Wolferz nor Mr & Mrs. Breece and child. Only a few small local items have been paid here on the field.

Notes on the Estimates , Page 2.

The equipment allowance includes Gold dollars two hundred for Mrs. Wolferz and four hundred for Mr. & Mrs. ^{Worce}reece. No accounts have been received as to how much, if any, they have drawn at home.

No estimate has been included for a presidents salary nor for expenses of a presidents office.

It is evident from the amount used to employ a secretary for Mr. Gleysteen that it would be best for the Board of Trustees to engage one or two young lady stenographers in the United States for a three or five year contract and send them out here for work in the University Offices rather than pay amounts such as the above for secretaries engaged on the field. Persons with missionary spirit or with a desire to travel might be found who would be willing to come out for travel expenses and a monthly salary of fifty dollars gold for the first three years and an additional hundred dollars a year for each year they remained after three years.

Dr. Downey is giving his services free but receives a portion of his travel expenses back to the United States and a round trip fare from Japan.

February
Fifth
1919

Prof. John McGregor Gibb, Jr.,
Peking University,
Peking, China.

My dear Brother Gibb:-

On behalf of Mr. McBrier and myself, I wish to acknowledge receipt of your letter of December 30th, 1918, in reply to mine of October 24th and taking up the questions involved in the financial condition of the University. Mr. McBrier and I are grateful to you for the trouble you have gone to in the matter and thank you for it. We shall give careful study to this statement and submit it at the earliest possible date to the Executive Committee and the Trustees.

I have not seen Mr. Krause yet but hope to have that privilege shortly, when I can go into the matter more fully with him.

With every good wish,

Yours cordially,

GHJ
• AET

PEKING UNIVERSITY

Department of Chemistry,
Jno. McGregor Gibb, Jr.

Peking, China.

April 24th, 1919.

E. A. McBrier, Esq., Treasurer,
Dr. George Heber Jones, Secretary,
Board of Trustees of
Peking University,
New York City.

My dear Sirs,-

As we come down toward the end of the month it becomes necessary that we again take some steps to reduce the amount of our over draft at the Hingking & Shanghai Bank, so that they may be able to show this decrease in their monthly statement to their head office. Last month I reported that we were indebted to the bank to about fourteen thousand and three hundred dollars. Our sight draft netted us over six thousand three hundred dollars, and we now stand indebted to the bank for ten thousand and nearly three hundred dollars. We have no large outstanding bills. This seems to indicate that by drawing sight drafts at the end of each of the three following months we will about clear off our indebtedness to the bank by that time. There will, however, be the salaries to pay during the summer, and provision to be made for housing more students next term, and all the other expenses that will come along as indicated by the budget already prepared and forwarded to you by the Board of Managers thru Mr. Gleysteen.

I have not the figures for building changes and furnishings before me but it would seem that the treasurer will have to receive at least six thousand dollars a month right along in order that the University may be able to do its work without the impediments caused by a constantly empty treasury, and the difficulties that arise from having always to but for credit and having to pay interest at the bank.

I will have to draw a sight draft within a day or two so as to make the April salary checks and meet the bank's requirements at the end of this month. During May the note that was contracted with the International Banking Corporation for the purchase of the factory will have to be met. They said when we borrowed from them that they would be willing to renew the note for three months and this will have to be done unless we receive some money from you before that time.

The rate of exchange has gone against us these last two or three days and we will not get as much for our sight draft as we did last month. At that time we were fortunate in getting the very top of exchange as far as the last year or more is concerned.

I am leaving for home on June 15th and expecting to arrive in Philadelphia about the end of July. The Board of Managers has not as yet elected another Assistant Treasurer in my place. It was hoped that Mr. Krause would be back before I left but the last word from him indicates that he will not leave the United States before my arrival there.

You will be sorry to hear that Dr. Lowry, after attending a meeting of the Finance & Grounds Committees last evening went home and became delirious during the night. Condition brought on because of worry over University difficulties and over the loss of Mrs. Lowry. He is better today, however.

Very sincerely yours,

(Signed) Jno. McGregor Gibb, Jr.

I enclose a balance sheet of April 12th for your files. The books and balance sheet were audited at that time and found correct, by Mr. Corbett.

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JNO. MCGREGOR GIBB, JR.
PEKING UNIVERSITY,
PEKING, CHINA.

May 26th, 1919.

The Board of Trustees of Peking University,

Dr. George Heber Jones, Secretary,
E. M. McBrier, Esq., Treasurer,
150 Fifth Avenue, New York City.

My dear Sirs:-

It has again become necessary for the Board of Managers here to draw a sight draft on the Board of Trustees for Gold Dollars Five Thousand. This is the fourth draft that we have drawn. As we have had no word from the Board, and as the Bank has had no word we take it for granted that this way of drawing money meets with your approval.

As I am turning the books over to Dr. L. E. Wolferz I have closed most of the accounts and am enclosing a Balance sheet audited by Mr. Corbett, who has audited the books regularly since I have had them in charge.

The I have passed over the accounts at the request of the Bank I am signing this draft, they fearing that notice of Mr. Wolferz's election might have been delayed in the mail and so some hitch take place in the honoring of the draft.

On the Debtor side of the account you will see that there are some Book accounts left, these should be gradually wiped out as the books are sold to the students from term to term, There will be enough of a balance from the Arts board account to wipe out the kitchen utensils account. The property accounts will go into the general endowment of the University. The London Mission debit shows the total amount paid by each mission toward the running of the school since there were accounts of the school, outside of any property funds or the regular thousand dollar annual subscriptions. We hope that the London Mission will see its way clear to pay this debit and so bring its support to a par with the other three missions. The Methodist Mission debit is part of the rent of the buildings belonging to the University that the Mission occupies for its Higher primary school. The Mission has charges against the University for Mr. Breece's outcomming and for Rent for Dr. Wolferz, for the year as he has been occupying a part of one of the Mission's houses. These charges will probably balance the account.

On the Credit side of the account the American Board paid in two thousand dollars for its 1918 annual payment, then found out that this had already been paid to the Board of Trustees, so that much of its credit must be repaid here, with interest. The balance of the credit with the Presbyterian (credit consists of amount credit to these missions from rentals received by the University for property, which has been bought with property funds and not used, as yet for University purposes. When all four missions are on a par as to property funds contributed there will be no credits back to the missions from this source. The Hongkong & Shanghai Bank credit shows the amount we are indebted to them on the overdraft at this time. The Loans Payable credit shows the amount we owe to the International Bank on the note written to cover the Leu Factory purchase, and is now due in August. This note can be paid at any

time and should be paid as we are paying seven percent interest on it. The rest is the note written to the former owner of Property # 85, and is due in less than a year and could be paid sooner. I should say that our overdraft cost eight percent, and that at the time of closing our books the net interest paid had amounted to over seven hundred and fifty dollars on all accounts.

This covers all the items in the balance sheet of any size.

The big expenditures during the past month have been a Thousand odd dollars for Dr. Downey's expenses, he having give a years service free to the University and the University paying a part of his travel expenses. This should have been paid earlier but was only settled a few days ago.

Until alterations in buildings, reparatory to getting them into shape for use in the Fall Use are undertaken there should be no heavy expenses till college opens next September.

I note that I have omitted to mention the University ~~Debit~~ General Debit. I have put into this account all sums accruing to the University such as tuitions, drafts, rents incomes after balances had been credited to the missions, rooms rents, and all other fees and incomes. I then debited all the University charges to this account, such as Salaries, heat, light, travel, athletics, and building alterations, so the the debit balance shows the loss in working account.

I am afraid that these explanations may not be sufficient but will be glad to take up the accounts in person when I arrive in the United States in July at any time appointed by the Board of Trustees.

I remain

Very sincerely yours

Jno M. Gager Gilbert

CCR. SECY.-NORTH (24)	
6/25/19	DATE
	DATE
	DATE

Peking University,
 Assistants Treasurers Balance Sheet, May 20th, 1919.

Dr.		Cr?	
Arts Kitchen Utensils.	91.73	American Board Mission	3608.75
Apts Book Account	389.65	Arts Board	616
Cash	204.19	Theological Board	73.66
London Missionary Society	4748.08	Coal Man	2.40
Methodist Episcopal Mission	2132.26	Hongkong & Shanghai Bank	7789.37
Peking Academy	27.50	Huang T'ien Lai	26.
Property # 116	14000.	Loans Payable	37857.14
Leu Factory	25202.80	Liu Chien	33.88
Property 85	12857.14	Medical Fees	86
Properties 128 & 129 ¹²⁷	400.	American Presbyterian Mis	699.64
Schmidt Estate	271.	A. P. H. Property Funds	14000.
Student Fees due	7.	Treasurer's acct.	15.40
Theo. Dept Current	39.58	Mr. Yueh Manager	22.34
" " Book Acct.	314.76		
University General	4144.89		
	\$ 64830.58		\$ 64830.58

Audited and found correct
Charles N. Corbett
May 22nd 1919

815 119
TRUSTEES OF
PEKING UNIVERSITY

PEKING UNIVERSITY

PEKING CHINA

Department of Chemistry.

Radnor, Penna., August 4th, 1919.

Jno. McGregor Gibb, Jr.

The Secretary of the Board of Trustees,
Peking University,
150 Fifth Avenue, New York city, U. S. A.

My dear Sir:-

I have arrived in Philadelphia and settled at the above address. I am charged with the duty of trying to expedite the sending of the Laboratory equipment asked for for the University for this Fall work. Can you tell me whether the goods have been shipped, whether the orders have been placed, or in what state these matters are at present? I hope that you will call on me if I can be of any assistance in hurrying these things off.

I am also charged with the duty of going over the financial condition of the University on the Peking end of the work, with the treasurer finance committee or other committee which has these matters in hand. I am also the bearer of certain verbal messages from Dr. Stuart to members of the Board of Trustees. I hope an early date may be set when some of the duties may be carried out on my part.

Sincerely yours

Jno M. Gibb, Jr.

150 Fifth Avenue,

August 6th, 1919.

Mr. John McGregor Gibbs, Jr.,
Radnor, Pa.

My dear Mr. Gibbs:

I am very greatly gratified to hear that you are now in the United States and accessible for the purpose of dealing with matters affecting Peking University. The irregular condition of the mails, coupled with Dr. George Heber Jones' prolonged illness and death, has caused no little confusion in our efforts at this end to meet the situations as they developed on the field.

First, with reference to the laboratory equipment. On June 21st we received from Mr. Gloysteen, dated March 27th, a letter containing statements of equipment needed for the Physics Department, Biology Department, Geological Department and for a heating plant for the Senior College dormitories and the Senior College Assembly Hall, Laboratories and class rooms. There was no indication as to whether we were here expected to order the material indicated or not. Furthermore, though I desired to consult with you, I did not know where you could then be reached. Accordingly I cabled to Mr. Gloysteen as follows: "March 27th letter only just received. Shall we order heating plant? Does Board approve Scientific apparatus? Shall we buy? Cable important." This I sent on July 24th and have had no response. Accordingly I have done nothing to order either heating plant or scientific apparatus. We have received from John Griffen & Sons, London, and Arthur H. Thomas Company Philadelphia, estimates on chemical supplies, but no word concerning them so far as I have been able to discover, from Peking. I presume you know just what ought to be done with them, and I should be glad to place the entire matter in your hands, insofar as they are matters upon which further action of the Board of Trustees or the Managers is not required. Of this you will know.

Mr. Gibbs. -2-

There is some confusion upon financial affairs, also due to the fact that letters have been delayed and that without authorization the field treasurer has been drawing sight drafts upon us. By action of the recent Executive Committee meeting the field treasurer was directed to draw sight drafts up to the limit of \$30,000 more, with the understanding that \$5000. of this amount was for current expenses and \$25,000 to meet property debts now outstanding.

The next meeting of the Board of Trustees is to take place on September 11th, at ten o'clock in the Interdenominational Missionary headquarters, 25 Madison Avenue. We, of course, want you to be there.

Dr. Edward Lincoln Smith is at present on his vacation, but may be reached through his office, American Board of Commissioners for Foreign Missions, 105 East 22nd Street, New York City. He will be glad to hear from you.

In a few days time I am expecting to leave on a two weeks' vacation and so am somewhat uncertain as to the best way of dealing with the matter of the laboratory equipment. I presume that it can be ordered through the Purchasing Department of the Methodist Board. If you have authority to order, by all means you ought to go ahead. Will you not write me here how soon you can come and if I should have to leave unexpectedly, I will leave the matters in such shape that you can have them all straight and proceed at once with whatever you find necessary.

Faithfully yours,

EMN
VAE

August thirteen
- 1919 -

Mr. John McGregor Gibb,
Radnor, Pennsylvania.

Dear Mr. Gibb:

I find in my files this list of the required supplies for the Chemical Department. You may have it or a duplicate of it. I am, however, forwarding it to you lest you by chance should have overlooked it among the papers here.

Dr. Smith writes me that he has written to you to proceed with the purchase of the heating plant and the essential supplies for the laboratory work, if this accords with the desire of the Managers, and their cabled reply. No cabled reply has yet come but I presume your understanding of the situation with the Managers is such as to justify your going ahead.

Faithfully yours,

EMM
JL

Radnor, September 2nd, 1919

My dear Dr. North:-

Here is the first bill for the supplies shipped to Peking, you will note that I had these sent thru the Board Rooms, as the consignment was small I did not think it worth while to try to send them separately. Will you use your best efforts to get them started as soon as possible as I know Prof. Davis will need them as soon as he can get them.

There are other packages coming from the same people as soon as they can get them ready. The Chemistry and Biology supplies should be packed and on their way by this time, also the balance of the Geology except some of the rocks. The furnaces were ordered more than a week ago but I have heard nothing from the order. I expect to place the physic department order this morning.

I have been in New York twice since I saw you, both times with Prof. J. A. P. Lund, the gentleman recommended by the Managers to a chair in Electrical Engineering. We tried to see some of the Trustees and found Dr. Kelley and Mr. McBrier but no others, I wanted them to know Mr. Lund and hear from him of some moves he has made, while in this country toward getting equipment for engineering laboratories. He has formerly secured a very large equipment from England for the Government University absolutely free and transportation free also, and he thinks the same can be done in this country. He had some talk with the Y. M. C. A. leaders at Silver Bay and they thought they could help in securing the equipment. I have written Dr. Smith and also Mr. McBrier on this subject. Will you mention it to your Father if you have opportunity.

Will be over on the Eleventh, where is the building in which the meeting takes place? Will I have to plan to stay all night?

Sincerely yours

Wm. C. Fraser

TRUSTEES OF
PEKING UNIVERSITY

9/4/19

PEKING UNIVERSITY

PEKING CHINA

Department of Chemistry.

September 15th, 1919.

Jno. McGregor Gibb, Jr.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

Herewith the O. K. ed bill.

I was sorry not to see you again on Thursday. I went to see Dr. Smith right after a little lunch to lay some plans before him, he got interested in them and we spent more time than I thought we would, then he wanted me to see Col. Hodge about some of the things I was talking to him about, and there I spent more time than I had expected again, with the result that it was after office hours before I got thru, so that I went back to Philadelphia from downtown. I will be able to come over to New York any day the last of this week if you think it worth while. Perhaps your father would like to see me about some of the matters we did not have time to talk over on Thursday. At present I have a bill against the University as follows, charts & Maps from the U. S. Geological Survey 30.13, Three trips to New York \$ 12.88.

I will again communicate with Chicago about the Funraces

Sincerely yours

Jno. McGregor Gibb, Jr.

TRUSTEES OF
PEKING UNIVERSITY

150 Fifth Avenue,

September 18th,
1919.

Mr. John MacGregor Gibb, Jr.,
Bradnor, Pa.

My dear Mr. Gibb:

Will you kindly wire me at once whether there is an instructor in geology at Peking University, or whether any arrangements for selecting such an instructor have been made so far as you know?

The question is raised because of the readiness of Mr. George Barber to prepare himself for such a position and to teach the first two and five years at his own expense. He will not be ready, however, for two years, but needs to know now in order to plan his work. I have already written Dr. Stuart asking him to cable, but have had no reply yet. I have asked you to telegraph because the Executive Committee is meeting Friday afternoon.

Faithfully yours,

KMN
VAB

PEKING UNIVERSITY

PEKING CHINA

Department of Chemistry.

Radnor, Pa. September 23rd, 1919.

Jno. McGregor Gibb, Jr.

Dr. Eric M. North,
150 Fifth Ave.,
New York City.

TRUSTEES OF
PEKING UNIVERSITY

My dear Dr. North:-

Your letter dated September 18th, but postmarked 12-30 PM on the 20th found me here in Radnor on Sunday evening. As the Friday meeting of the Executive Committee must have taken place I decided not to wire.

Prof. Davis has been teaching Geology at the University, he spent two years while at home three years or so ago specializing at the University of Chicago on that subject.

I am sorry that I could not have gotten this information to you before the meeting. Will it not be possible to interese Mr. Barber in some other subject and secure his services for the University just the same?

Very sincerely yours

Jno McGregor Gibb Jr

TRUSTEES OF
PEKING UNIVERSITY

10/3/19

PEKING UNIVERSITY

PEKING CHINA

Department of Chemistry.

Radnor, Pa. October 1st, 1919

Jno. McGregor Gibb, Jr.

My dear Dr. North:-

I am enclosing Stoeltings Bill for the Physical and some of the ~~Physical Apparatus~~ Geological Apparatus. Not all of the Physical is here yet. I am much dissapointed in the service they have given us, you will note that the bill of lading says the goods are to be put on some ship early in November. I have written them that I would pass these documents on to you but would suggest that you use your discretion about paying until the goods have actually left the country. I am afraid that they may not leave for a long time unless the shipper actually pushes to get them off. You might consult the shipping agt. at the mission rooms as to what he thinks the possibilities are.

I also enclose another Ward bill, I can not determine whether this includes the bill formerly O.K.ed, as I have no copy of that here. I have therefore noted the question on the bill.

These documents for insurance and shipment should go on to China as soon as you have looked them over in New York.

Did the Executive Committee hear finally from Mr. Luce? Was there any other action or interest to me here? For instance on the appointment of Mr. Lund or on securing Chemical building or endowment?

Sincerely yours

Jno McGregor Gibb Jr

150 Fifth Avenue

October
fourth
1919

Mr. John M. Gibb Jr.
Radnor Pennsylvania

My dear Mr. Gibb:

I have your letter of October 1, with the bills of lading and bills for the scientific apparatus supplied by C. F. Stoelting Co. Under the circumstances there seems nothing to do but to let the goods go and prod Stoelting Company to see that they are sure to go on the earliest steamer possible.

Hereafter it would be better practice for you to direct that goods for Peking University being shipped from this country should be sent to Montgomery Ward, Chicago, if purchased in or near or west of Chicago short of the Pacific Coast, and that goods purchased between Chicago and New York should be sent to our rooms for shipment, inasmuch as the cost of freight charges between here and the Pacific Coast is so high. We can follow up Montgomery Ward, but we have no agents at the Pacific ports to follow up for us shipments there. If I am not mistaken we can ship directly from New York to China and avoid the inland freight charges. Mr. Edgerton, our shipping agent, tells me that there are plenty of steamers available here.

I notice that you state that not all of the physical apparatus required "is here yet". I suppose you mean is listed on the bill. I presume that you are keeping a record of what is listed in comparison with what is ordered, and that you will be able to check up on this matter. We are relying upon you to do so. If there are orders still to be filled by Stoelting or others in Chicago please have them sent to Montgomery Ward for shipment.

No definite word has been received from Mr. Luce as yet, though he is maintaining a very definite interest in the problems of the University

Mr. J.M. Gibb Jr.

-2

The proposed program for five years advance for the University as requested by the questionnaire of the Interchurch World Movement has been received and is being examined. The Executive Committee is meeting on Monday to consider it. Mr. Luce and Mr. Wheeler are also giving it attention. No action has been taken with reference to Mr. Lund or with reference to securing chemical building or endowment. If you happen to have either of the last two in your pocket, you might let me know.

Faithfully yours,

Secretary

EMM:GMT

Radnor, Pa., October 20th, 1919.

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear Dr. North:-

I am sending today copies of bills from Arthur H. Thomas of Philadelphia for Chemical Laboratory outfit, Biological Laboratory outfit and part of the Geological Laboratory outfit. These bills are all O. K. and can be paid, the duplicate copies and the insurance papers and other papers enclosed should be sent on to China as soon as possible.

I am also enclosing a letter from Stoeltin in Chicago demurring at the non payment of his bills, you can see how he feels about it.

I think there will be no difficulty in checking up these lists if you retain one copy of the bills or send them back to me when you are finished with them.

Will you keep me informed as to what things are transpiring on the field and also in New York, for all of my interest is with the University and I am trying to represent it among prominent Methodists and others here in Philadelphia and want to be able to give them the latest information as it comes to hand.

I outlined a plan to Dr. Smith that might bring forth fruit in a Chemical Laboratory and Endowment, when I was in New York last. I also placed before him the question of some Engineering department, and before Colonel Hodge of the Board of Trustees, they latter seemed quite enthusiastic before I left him, other friends of Missions here in Philadelphia are coming to be more and more interested in this line. One man offered yesterday to help me meet his business associates from whom we might get apparatus.

I also had a second gift of five Hundred dollars for the chemical department of the university yesterday, money not paid in but promised whenever I call for it. The first five hundred is invested in china, and will be worth a thousand or more when we come to build.

I wish something could be done about Mr. Lund soon, he will be deciding about his future plans and if the University wants him they will have to speak soon I think. He is in Denmark now, I had a letter from him today.

I am teaching Chemistry at the University of Pennsylvania and am a regular member of the staff, Instructor, I am also getting eight hours of lectures in the graduate school, all the courses that are being given that I have not had before. Spent twenty dollars for books today, and have not all that I need yet and have bought others previously. I spoke yesterday three times on China and promised to give a lecture some time later in the year.

Hoping you will have time to send me complete and recent information, I am sincerely yours

John M. Gwyn Griffith.

Paul

Request
into this

PEKING

October
Twenty-eighth,
1919.

Mr. John McGregor Gibb, Jr.,
Radnor, Pa.

My dear Gibb:-

Your letter of October 20th has been received and the bills from Arthur Thomas of Philadelphia have been paid, the bills from Seceltin have also been attended to.

I am mighty glad to hear of your success in getting a second gift for your department and your enterprise in developing the interest in the University in Philadelphia.

Can you not outline in writing your plans concerning the chemical laboratory and endowment and also your ideas concerning the engineering department. Mr. Luce and Mr. Wheeler are both working actively on the proposed budget and program for the University for the next five years and it would be important for them to have in hand any propositions which you have in mind. This will make it easy to avoid over-lapping.

As far as I can see it is not possible for us to take any action concerning Mr. Lund until the plans for the University are much more definitely fixed and until we get definite recommendation from the field with reference to him.

At a recent meeting of the Executive Committee of the University Trustees, the estimates prepared by the Field Board of Managers for the Interchurch World Movement were considered and in the light of modifications suggested by Mr. Wheeler and Mr. Luce, it was decided to send them back to the field for reconsideration and adjustment. The

Executive Committee also voted to recommend the inclusion in the campaign of an endowment as large as \$2,000,000. The Board of Managers on the field had left the matter of the endowment to the Trustees to determine. Mr. Murphy of Murphy & Dana has drawn a rough sketch plan of the ground and is now on his way to China where he will work out a more definite lay out for the University. Advices from China indicate that the departure of Ambassador Reinsch may not seriously jeopardize our interest in securing the property by the west wall. I should be glad to have your proposals concerning the chemical laboratory and endowment at your early convenience.

Faithfully yours,

RMH
EW

November 17, 1919

TRUSTEES OF
PEKING UNIVERSITY

Mr. John McGregor Gibb, Jr.,
Radnor, Pennsylvania.

My dear Mr. Gibb:

I find it exceedingly difficult to put my hands on proper information concerning Peking University. Some of the most simple items seem to be exceedingly difficult to get.

According to the statement prepared by President Stuart for the year ending July 31, 1919, for submission to the State of New York, there are sixteen men and three women on the faculty of the Liberal Arts School. I would appreciate it greatly if you would name each one of them for me and state with what Department he or she is connected. I am without accurate information as to the number of Chinese on the Staff, as to exactly what missionaries there are, and from what missions. This seems astonishing but the disorganization of the affairs of the University in the files, as I took them over from Dr. Jones, has not yet been cleared up at this point in spite of my efforts. President Stuart's report indicates nine men on the Theological Faculty. I would appreciate if if you would name them also, indicating what of them are Chinese, to what missions they belong.

I understand you are to be on here for the Conference of the Interchurch World Movement on the 16th and 17th. Would it be at all possible for you to stay over an extra day and help me prepare a clear statement of the condition of the University, both as to plant, equipment, finance, personnel, etc. I am very anxious to get this stated in clear and definite form and send it to the Trustees before the meeting which is projected for December 2. If you will write me that you can do this, and will name the day, I will arrange to put the entire day upon the matter without interruption so that we may really know just where we are. The confusion has existed in my mind entirely too long for me to be happy about it. I am mighty glad to hear of the arrangements which you have at the University of Pennsylvania and hope they are panning out satisfactory to you.

Cordially yours,

RMS
JL

PEKING UNIVERSITY

TRUSTEES OF
PEKING UNIVERSITY PEKING CHINA

Department of Chemistry.

Jno. McGregor Gibb, Jr.

November 25th, 1919

My dear North:-

Yours of yesterday to hand this evening. The gentlemen mentioned have the following relation to the Board of Trustees.

Dr. G. T. Candlin, English Methodist, Co-opted

C. H. Fei American Board Co-Opted

J. D. Liddell, London Mission

Rev. T. Biggin London Mission, I do not think he is co-opted now, he may have been in that relation before the L. M. S. were in the Federation.

J. B. Taylor, Succeeded by Lampson of the British Legation London Mission.

L. R. O. Bevan, Of the Government University & Customs College Represents the London Mission also.

Yes. Dr. Hobart is dean of the Theological College.

I am planning to be in New York next Tuesday afternoon & Evening, may not be able to come before the twelve oclock train from here arriving at two.

I hope there will be a stirring meeting.

Sincerely yours

Jno M^c Gibb, Jr.

January 19, 1920

TRUSTEES OF
PEKING UNIVERSITY

Mr. John McGregor Gibb, Jr.,
Radnor, Pennsylvania.

My dear Mr. Gibb:

Thank you very much indeed for your letter of December 29, with your analysis of the opportunity for the raising of money for a Chemistry Building from the Chemical Society of America.

I think it probable that within a little while, Mr. Wheeler will be ready for you to take this up with Dr. Dickinson and plan how it may best be done.

You will be interested to know that we have had a cablegram from Peking, stating that the land, not exactly specified as to site, is available and asking us for authority to draw \$100,000 to secure it. We are ready to cable them to go ahead as soon as they will let us know where the land is. I have cabled Dr. Stuart, making that inquiry. I understand there has been some interruption in the cablegrams to China, which may account for the delay.

I believe the outlook for the program of the University is bright in connection with the rising tide of interest in the Interchurch World Movement and the likelihood that we can include most if not all of the financial needs of the University in the Budget for advance of the Boards concerned, this the developments of the last two or three days seem to make probable.

With all good wishes, I am

Faithfully yours,

EMM
JL

UNIVERSITY OF PENNSYLVANIA
PHILADELPHIA

THE TOWNE SCIENTIFIC SCHOOL

CHEMISTRY

March 4th, 1920.

TRUSTEES OF
PEKING UNIVERSITY

3/5/20

2

Dr. Eric M. North,
150 Fifth Avenue,
New York City.

My dear North:

I have long been expecting a summons to the Trustees Meeting to hear about the land deal in Peking. I am afraid the whole thing must have fallen through.

My friend Lund is with us again and may be here for two or three weeks. Boats for China seem all filled up. He will be off as soon as he can get space. Are the Trustees at all interested in him? He has promised the Y. M. C. A. and Boy Scout Movements in Denmark that he will return there for good unless he finds something very much worth his time in China on this trip. I take this to mean that if the Peking University does not want his services China will lose him within a year or so. As I have written several times I believe a man of his technical training, long years of experience in China, his known ability to communicate with Chinese Officials, and his great influence over young men of all nationalities would make him an invaluable member of the faculty of Peking University. During our first evening's conversation upon his return he asked whether there was anything he could do to help Peking University while here. We can both of us come to New York the latter part of next week if a visit would be of any advantage.

Dr. Edward Lincoln Smith wrote and asked me to see Dr. Dickenson and I plan to do so as soon as I can go to New York. I wrote to Dr. Smith telling of Lund's arrival and saying that I might get to New York to meet him but this did not come about. Will

you show this letter to Dr. Smith and tell him I am sorry I did not get over at that time.

Perhaps you are tired of hearing me speak of Mr. Lund but I know that when the period of re-building is going on we will regret many times that we have not his services and that China is going to lose a great friend if he leaves the country.

Very sincerely yours,

J. M. Gregory

March
Ninth,
1920.

TRUSTEES OF
PEKING UNIVERSITY

Mr. John McGregor Gibb, Jr.,
Radnor, Pa.

My dear Gibb:

The land deal has not yet fallen through by any means. I had a cablegram from Stuart last week in which he said that the matter was progressing favorably. We have, however, had no details at any time from them as to just exactly what the state of negotiation was and exactly what land was in contemplation, though I presume it is land outside of the west wall.

Of course, we are interested in your friend Lund, but you will recognize the fact that the number of men which the Boards are supporting in the University is as large as it possibly can be at the present time. Every possible pressure has been put upon the Boards to increase their quotas, the Presbyterian Board has added on three new men taking over the support of Mr. Wolfers, Mr. Wheeler and Mr. Luce. The Methodist Board has added on two new men taking off of the University budget the support of Mr. Dobson and Mr. Breece. The American Board is negotiating for Mr. H. W. Oldham and the London Missionary Society is being asked to take on Mr. George B. Barbour. We have had other nominations from managers on the field upon which we have been unable to take favorable action except such cases as had some provision attached to them by which their support was provided. If Mr. Lund is returning to China, you might broach the matter to President Stuart, if then the abilities of Mr. Lund fit into the scheme of immediate development of the University and into its immediate needs Dr. Stuart can lay the matter before us in connection with a total program for increased finance personnel and we shall see what we can do.

It is our practice, however, as far as possible to make the members of the staff at Peking missionaries of the respective boards and supported by those Boards apart from the University budget. How far we should be able to continue this policy I do not know, but we are trying to work to it in the interest of relieving the University budget of current expenses.

With all good wishes, I am

Faithfully yours,

Secretary.

EMM
EW

P.S. I note your reference to Dr. Edward Lincoln Smith. You will be interested to know that he is now in Seattle and will be there until the first of May in connection with the development of the Interchurch program of the Congregational Board in that part of the United States. I hope that you will get in touch with Dr. Dickinson before very long.

K.M.N.

INDEXING

March 15, 1920.

Mr. J. McGregor Gibb,
Radnor, Pa.

My dear Mr. Gibb:

The Annual Meeting of the Executive Committee will take place here April 18, at 10A.M. and will continue during the day.

I have been away for a month helping in the Interchurch Pastor's Conferences. I had thought that Dr. Lincoln Smith would bring you and Dr. Dickinson together for a conference on the question of securing the help of the Society of Chemists. Dr. Dickinson would be able to introduce you to the President of that body. Unfortunately, Dr. Smith had to come to Portland to help in the Interchurch, and I am afraid the matter was overlooked. I think it might be well for you to look up the time when the next meeting of the Society of Chemists occurs. It might be that you will think it wise to come soon to New York to confer with Dr. Dickinson in regard to the matter. I should be glad if you would let me know what your thought is on the subject.

It is possible that you know that Mr. George T. Scott, of the Presbyterian Board, is now Secretary for all Presbyterian Colleges. He is just back from China, and has announced a rather startling fact to us which will enter very seriously into the matter of securing Presbyterian support unless he can find some way of meeting him. He says that while there are six Presbyterians now appointed to the faculty (the Presbyterian Board has just raised their number from three to six) there are only two Presbyterian students in the College. Can you give me any light upon this matter?

We have found it somewhat difficult to know exactly who are on the faculty, and just what proportion of time they are giving. In a rough way we have estimated that the added time of the Methodists who are on the faculty would make a total of the time of about five men. I should be very glad if you would on the basis of the ~~revised~~ list make out a new list which would indicate who are the teachers in the various departments, both Chinese and Foreigners, and how much time each is giving to the University. We

are now being subjected to comparisons with Shantung, Nanking, and other Universities in our claim for reinforcements. Shantung has eleven foreigners and nineteen Chinese in their School of Arts and Sciences; five foreigners and one Chinese in their School of Theology; and seventeen foreigners and four Chinese in their School of Medicine. Taking out duplicates in two or more departments they have a total of forty-nine men.

Hoping to hear from you, and possible to see you before long, I am

Very sincerely yours,

HML:LEW

Radnor, Pa., March 18th, 1920

PEKING

My dear Mr. Luce:-

Your letter of the Fifteenth has been to hand for a couple of days. I note what you say about getting together with Dr. Dickenson. I wrote to Dr. Smith about a month ago, not knowing he was out West, proposing such a trip and had no answer. I think I can come to New York Next Friday, the Twenty sixth, if an interview can be arranged for that time. I am afraid however that I am not in a position to push very much of a campaign with all my duties at the University of Pennsylvania.

I have with me here at present Prof Lund of the Peking Government University, of whose work there in getting equipment for technical training I have often written and spoken to the Board of Trustees. Mr. Lund's name was suggested in a long report from the Board of Managers as a person well fitted for a place with the Peking University. He is very much interested in the development of that school and would come to New York with me and talk with you and any one else who is interested. At the suggestion of Dr. Smith I saw Mr. Hodge last fall and talked of Mr. Lund and a technical school and Mr. Hodge seemed quite enthusiastic at that time. Mr. Lund is on his way back to Peking now, and I am afraid will desert China unless something very well worth his time and fine capacities is not found. If he could be given a Professorship with Peking University now I think he would consider staying in the United States and helping the work along as far as the securing of equipment for technical schools is concerned.

You ask about the Faculty out there. As I run my eye over the list these things come to mind. Dr. C. P. Wang went to Tientsin as general secretary for the Y. M. C. A. either in the summer or last Fall and is lost to the University for the present I am afraid.

I have heard that Prof. Wolferz is leaving or has left for this country because of his wife's health. His wife's sister died of Tuberculosis last Fall and I know Mrs. Wolferz was troubled with some complaint which to the layman looked like the same thing. My news of their impending departure was in a private letter to my wife and may not be correct.

Dr. H. E. King is in this country much broken in health as was reported at the last Board of Trustees meeting. J. F. Taylor is in England at present. T. L. Li is head of the Methodist Middle and Yu Ke and not likely to do any work for the University. C. A. Felt is reported leaving in March for a two or three years stay in the U. S. from private letter. He was not appointed to the University Faculty this year I believe. E. J. Winans was not appointed to the Faculty but sent to the Methodist work in Tientsin. Evans I think is not back in China. As to the time the Methodist members are giving to the school as far as I can estimate at present it would stand something like this.

Full time Messers Breece, Dobson, Gibb, Davis and King, Half time Messers Hobart and J. F. Li. Quarter time Messers Candlin and Kruase Treasurer. I do not know how much Dr. H. H. Lowry is doing this year tho formerly he did a great deal.

The only explanation of the lack of Presbyterian students in the Institution is the fact that Tungchow was slowly dying out and that any up and doing Presbyterian boy headed for Chinanfu or to some Government school rather than Tungchow.

Sincerely yours

J. M. G. Gibb

PEKING

April 8, 1920.

Mr. J. McGregor Gibb, Jr.
Radnor, Pennsylvania.

My dear Gibb:

This is to give you official notification of the Annual Meeting of the Trustees of Peking University on Friday, April 16, at ten o'clock in the Board Room of the Methodist Episcopal Board of Foreign Missions, 150 Fifth Avenue, New York. I hope that you will be able to be present.

I beg to acknowledge receipt of bills from Arthur H. Thomas Company and Montgomery Ward. I note that in the case of the Ward bill duplicate bill of lading for only part of the shipment is enclosed. You have probably noted this also.

You will be interested to know that advices from Peking report that the Eastern Asia Conference of our Church has voted that the so-called Yu K'e should be attached to the University, and that the Methodist Episcopal Church should confine its attention to the four Universities in which we are now engaged. I get the impression that there was some disappointment in some Peking Methodist localities concerning the action of this Conference.

Faithfully yours,

Secretary.

PEKING

May 27, 1930.

Mr. J. McGregor Gibb, Jr.,
Radnor, Pennsylvania.

My dear Mr. Gibb:

I wonder what the outcome of your relations with the Society of Chemists and with Mr. Nichols were. You speak of our making Mr. Lund an honorary professor in the University. I wish you would let me know more at length what you have in mind, and just what action you think we should take. Perhaps you would draw up a motion.

We are in touch with Mr. Frank A. Foster. Can you tell us about him?

What are your plans for the immediate future?

Ever sincerely yours,

HWL:W

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT

GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
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BRYNMAWR PENN 8

DR ERIC NORTH

404

150 FIFTH AVE NEWYORK NY

ADVICES FROM PEKING TODAY SAY "NO HEATING APPARATUS IN CHEMICAL
LABORATORY ACETYLENE GAS FIRST PLANNED FOUND IMPRACTICABLE BRING
NECESSARY BURNERS" CAN I HAVE AUTHORITY TO SPEND NECESSARY
AMOUNT MAY NEED THREE HUNDRED DOLLARS PLEASE WIRE AS AM LEAVING
THURSDAY

JOHN MCGREGOR GIBB.

PEKING
Peking
PEKING CHINA

PEKING UNIVERSITY

August 20, 1920

Department of Chemistry.

Jno. McGregor Gibb, Jr.

My dear Dr. North:-

I have not heard from my night letter of two days ago. I have visited Arthur H. Thomas, Philadelphia and looked over their stock in trade of heating and have made out the enclosed tentative order.

If you can get authorization for the purchase will you put it thru with them immediately, Chemistry will not go on very fast without some heat, and these things should get off immediately.

If I hear from you today or tomorrow I will telephine the order to them.

Sincerely yours

Jno McGregor Gibb, Jr.

Handwritten notes:
The order?
Ordered
FURN
8/19/20

Charge to the account of _____

\$ _____

CLASS OF SERVICE DESIRED	
Telegram	
Day Letter	
Night Message	
Night Letter	

Patrons should mark an X opposite the class of service desired; OTHERWISE THE MESSAGE WILL BE TRANSMITTED AS A FULL-RATE TELEGRAM

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT

GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

Receiver's No.

Check

Time Filed

Send the following message, subject to the terms on back hereof, which are hereby agreed to

PEKING.

August 11, 1920.

John McGregor Gibb
Dryn Mawr, Pennsylvania.

OFFICERS ALL OUT OF REACH WOULD ADVISE PURCHASING IF WITHIN
TOTAL AUTHORIZATION IF NOT LEAVE MEMORANDUM FOR EXECUTIVES
EARLIEST POSSIBLE ACTION

ERIC M. BOKK

EME/100

CHG. BP. FOR. DIS/
150 Fifth Avenue